GENERAL PLASTICS
405/275-3171
FAX: 405/275-8114
3500 North Harrison
Shawnee, OK 74804

RETURN MATERIALS AUTHORIZATION FORM

CUSTOMER	CONTACT NAME	PHONE #	FAX#
	ORIGINAL PO #	PO DATE	TODAY'S DATE

ATTENTION CUSTOMER!!

___ Materials are returnable **no later** than 30 days of purchase.
___ This form MUST be approved and signed by an authorized General Plastics agent BEFORE returning materials to General Plastics.
___ Once the RMA is approved, please return the signed RMA with your shipment **WITHIN 30 DAYS.**
___ We will NOT accept damaged items or materials that were used at a job site.
___ All returns are assessed a 33% restocking fee plus the 3% early payment discount if previously taken
___ Customer is responsible for freight charges associated with the return.
___ **CUSTOMER WILL RECEIVE A CREDIT FOR RETURNED MERCHANDISE TO BE DEDUCTED FROM A FUTURE PURCHASE. NO REFUNDS WILL BE GRANTED.**

PLEASE LIST ITEMS TO BE RETURNED BELOW:

QUANTITY	PART NUMBER	ITEM DESCRIPTION

GENERAL PLASTICS AUTHORIZED SIGNATURE **DATE APPROVED**

PLEASE COPY THIS FORM IF MORE LINES ARE NEEDED